KYHMIS Quarterly Webinar

January 26, 2022

**Q1: Do we need to complete a ROI for each program/project?**

A1: Yes, a ROI needs to be signed for each project.

**Q2: For Housing Move-in date, we should start their project entry on the date we begin working with them and then do we still wait to exit them from Coordinated Entry until their move in date?**

A2: That is correct. Exit the client from CE and the ES project when they get their housing move-in date. Physically move into housing.

**Q3: If we receive a notice regarding errors on reports should we contact the individual who initiated the original email before submitting a help desk ticket with error issues?**

A3: Please use the Error Resolution document on the Helpdesk to address any data errors. If you still cannot resolve after reviewing the document, please use the Helpdesk to submit a ticket for assistance. If KHC staff is asking for an explanation of the data/errors, please respond back to the email specifically.

**Q4: Do Recovery Kentucky Programs need to complete the housing move-in date?**

A4: No, housing move-in date does not need to be entered for RKY projects.

**Q5: When is the next Quarterly Webinar?**

A5: The next Quarterly Webinar will be April 27, 2022, at 1:30, here is the link to register.

<https://attendee.gotowebinar.com/register/5928292237713862667>