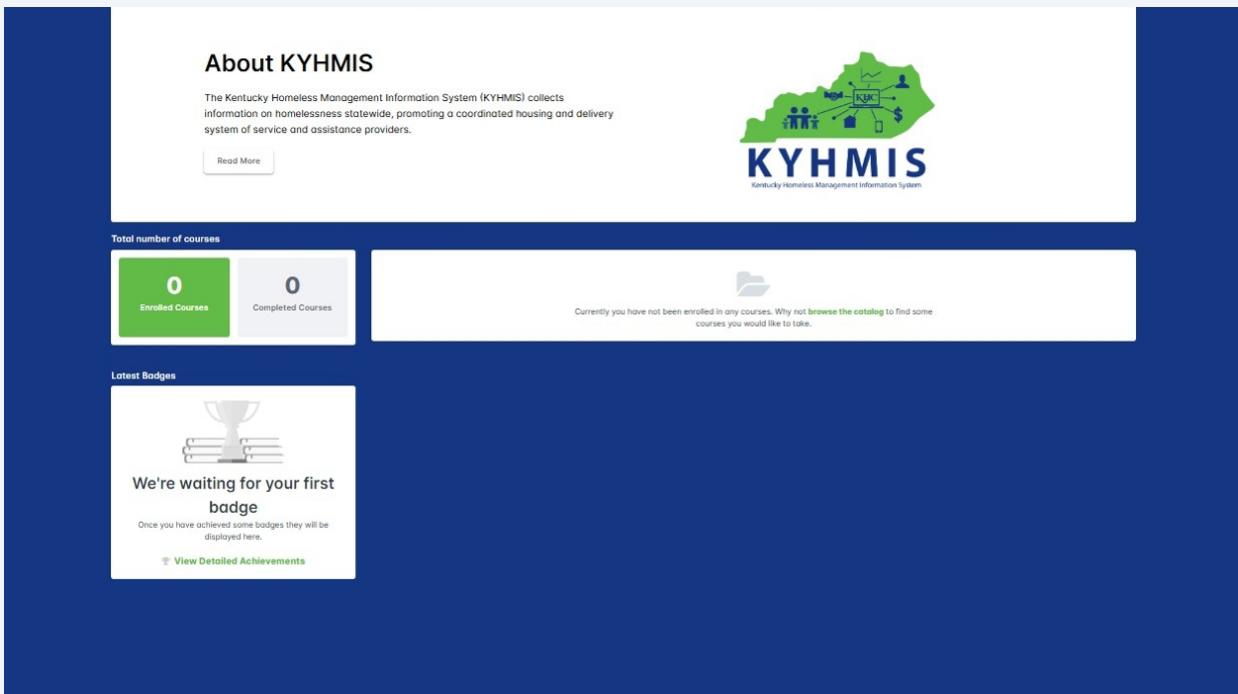


How To Self-Enroll In A Course On KYHMIS LearnUpon

Scribe 

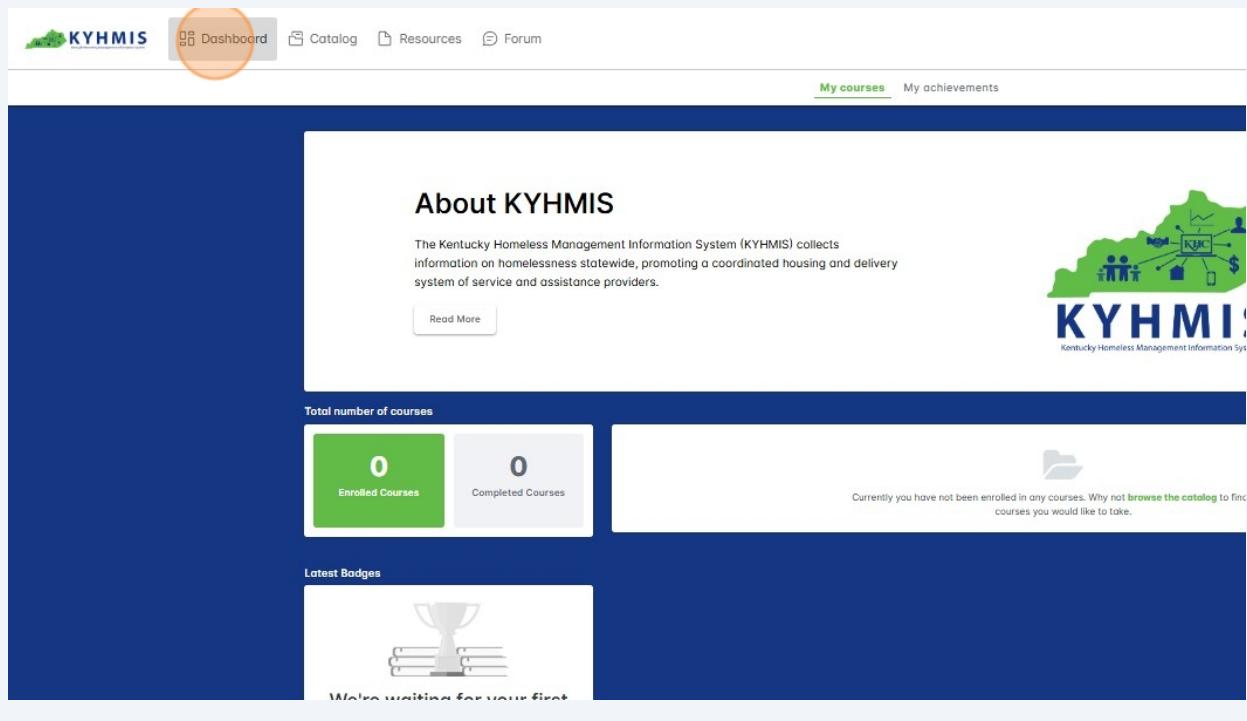
1

Navigate to the KYHMIS LearnUpon Portal.<https://kyhousing.learnupon.com/dashboard>



The screenshot shows the KYHMIS LearnUpon dashboard. At the top, there is a section titled "About KYHMIS" with a brief description of the system's purpose and a "Read More" button. To the right is the KYHMIS logo, which features a green map of Kentucky with various icons (people, a house, a dollar sign, a key) overlaid. Below this is a summary of course enrollment: "0 Enrolled Courses" and "0 Completed Courses". A message indicates that no courses have been enrolled. The bottom section is titled "Latest Badges" and displays a placeholder image of a trophy with the text "We're waiting for your first badge". A note says that badges will be displayed once achieved. A "View Detailed Achievements" button is present.

2 Click "Dashboard" to see Courses you are currently enrolled in.



About KYHMIS

The Kentucky Homeless Management Information System (KYHMIS) collects information on homelessness statewide, promoting a coordinated housing and delivery system of service and assistance providers.

Total number of courses

0 Enrolled Courses	0 Completed Courses
------------------------------	-------------------------------

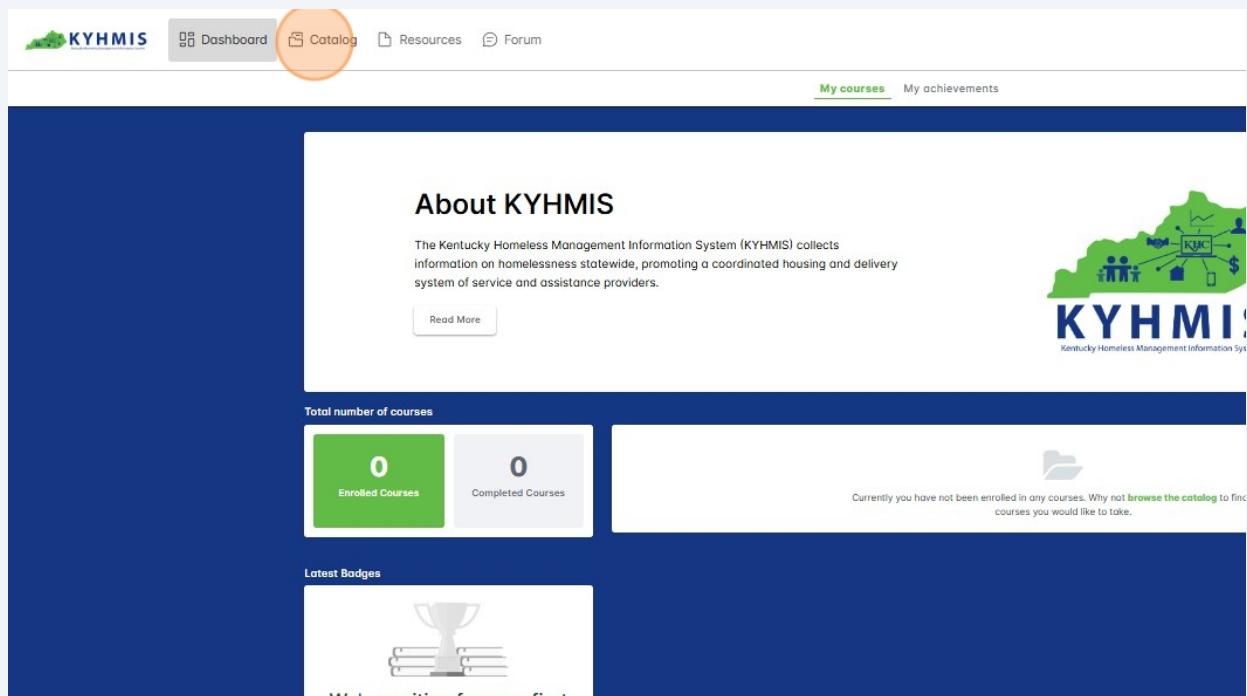
Currently you have not been enrolled in any courses. Why not [browse the catalog](#) to find courses you would like to take.

Latest Badges



Waiting for your first

3 Click "Catalog" to see all of the Courses available for self-enrollment.



About KYHMIS

The Kentucky Homeless Management Information System (KYHMIS) collects information on homelessness statewide, promoting a coordinated housing and delivery system of service and assistance providers.

Total number of courses

0 Enrolled Courses	0 Completed Courses
------------------------------	-------------------------------

Currently you have not been enrolled in any courses. Why not [browse the catalog](#) to find courses you would like to take.

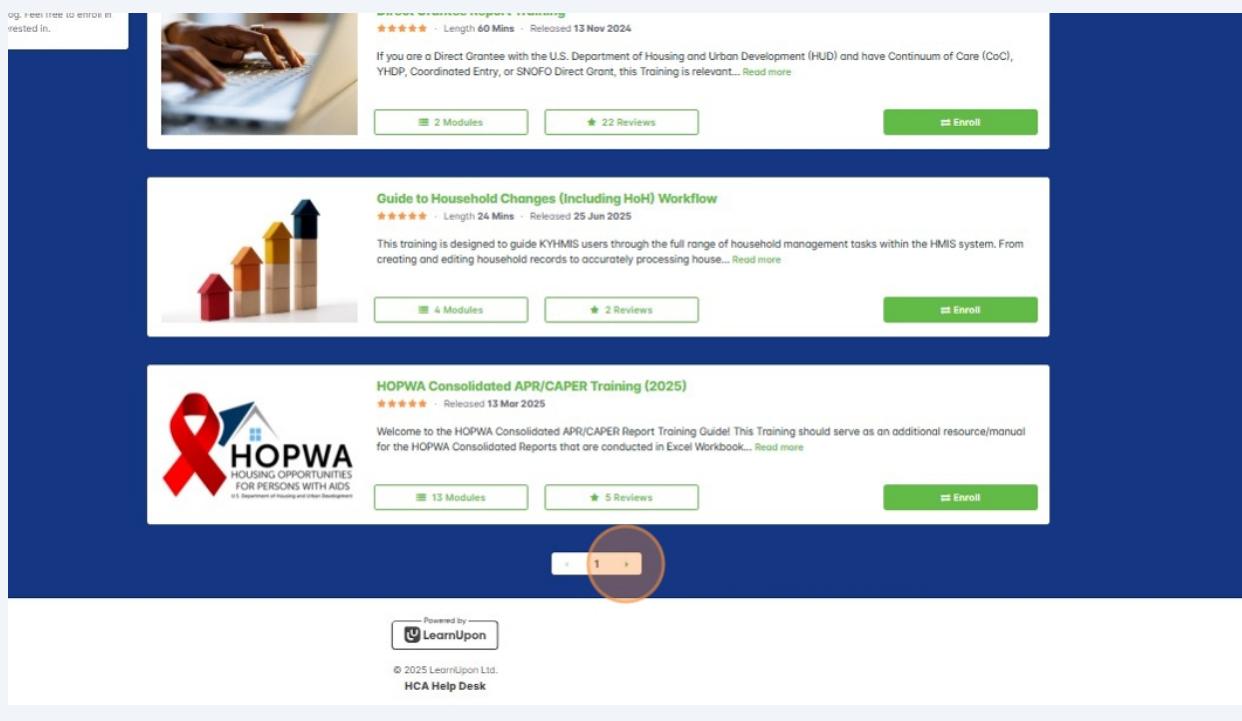
Latest Badges



Waiting for your first

4

You can browse by page number at the bottom of the screen.



og. Please note to enroll in
ested in.

★★★★★ · Length 60 Mins · Released 13 Nov 2024

If you are a Direct Grantee with the U.S. Department of Housing and Urban Development (HUD) and have Continuum of Care (CoC), YHDP, Coordinated Entry, or SNOFO Direct Grant, this Training is relevant... [Read more](#)

2 Modules 22 Reviews Enroll

Guide to Household Changes (Including HoH) Workflow

★★★★★ · Length 24 Mins · Released 25 Jun 2025

This training is designed to guide KYHMIS users through the full range of household management tasks within the HMIS system. From creating and editing household records to accurately processing house... [Read more](#)

4 Modules 2 Reviews Enroll

HOPWA
HOUSING OPPORTUNITIES
FOR PERSONS WITH AIDS
U.S. Department of Housing and Urban Development

★★★★★ · Released 13 Mar 2025

Welcome to the HOPWA Consolidated APR/CAPER Report Training Guide! This Training should serve as an additional resource/manual for the HOPWA Consolidated Reports that are conducted in Excel Workbook... [Read more](#)

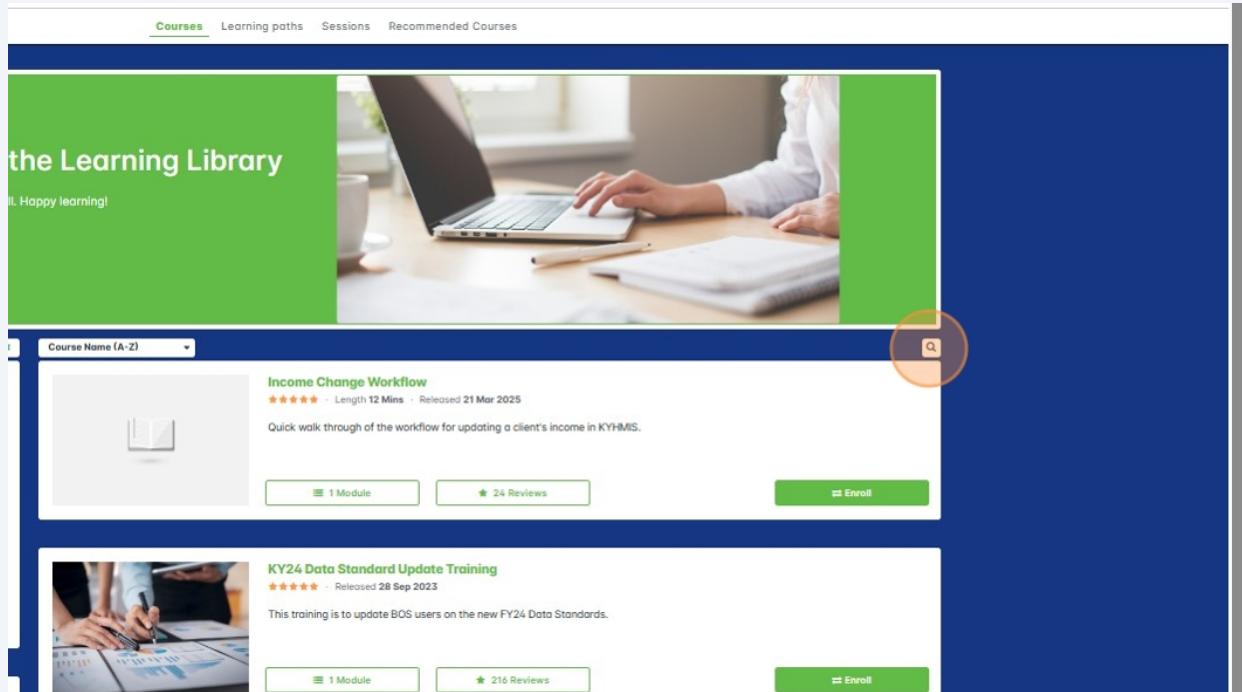
13 Modules 5 Reviews Enroll

Powered by  LearnUpon

© 2025 LearnUpon Ltd.
HCA Help Desk

5

You can also search the Catalog by clicking on the magnifying glass icon and typing in a key word or two.



Courses Learning paths Sessions Recommended Courses

the Learning Library

Happy learning!

Course Name (A-Z)

Income Change Workflow

★★★★★ · Length 12 Mins · Released 21 Mar 2025

Quick walk through of the workflow for updating a client's income in KYHMIS.

1 Module 24 Reviews Enroll

KY24 Data Standard Update Training

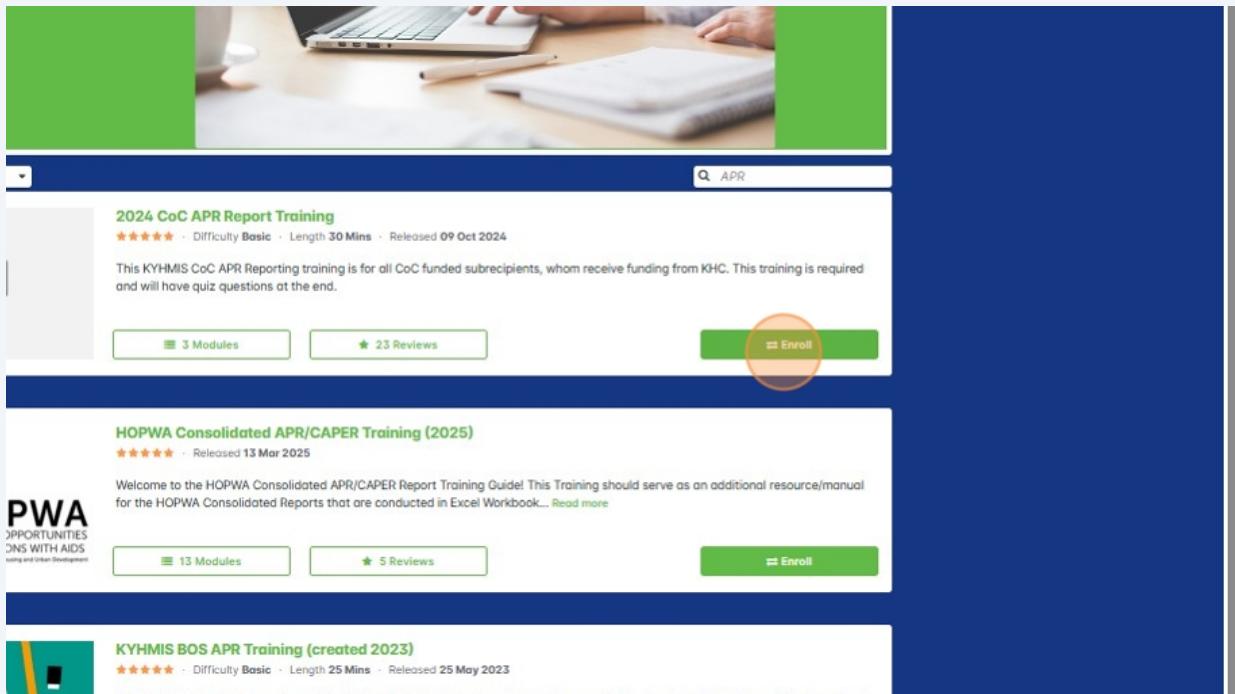
★★★★★ · Released 28 Sep 2023

This training is to update BOS users on the new FY24 Data Standards.

1 Module 216 Reviews Enroll

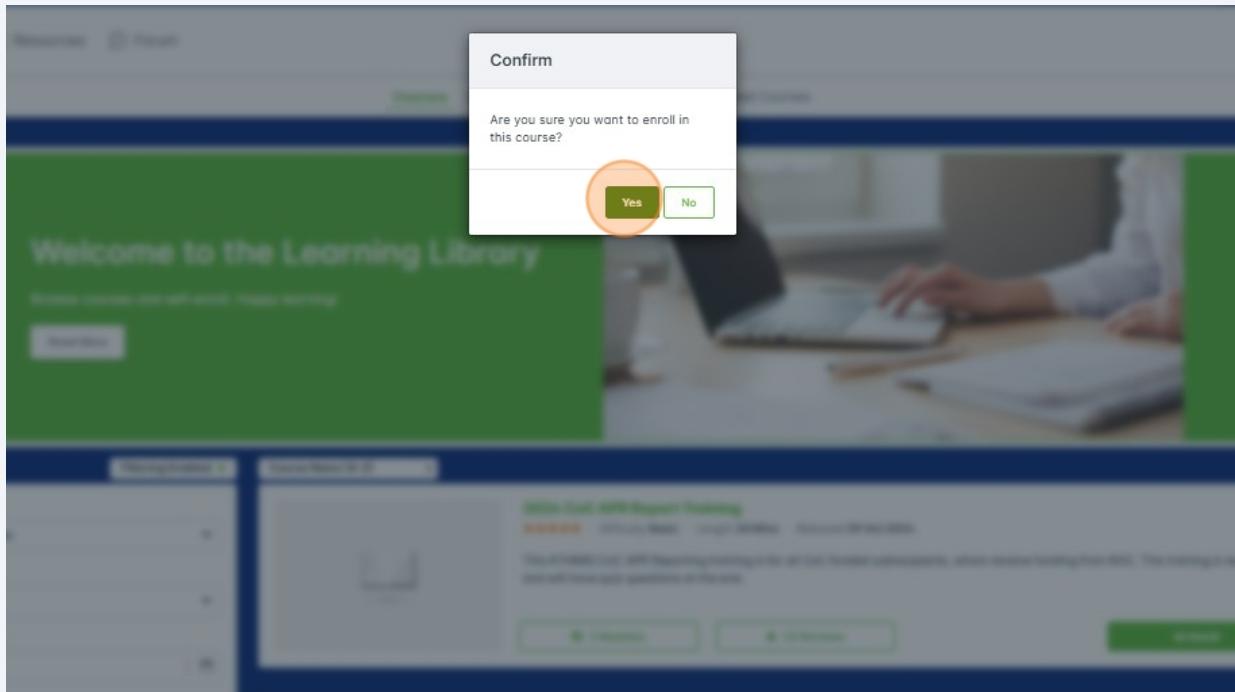
6

Once you have found the desired Course, click "Enroll" to Self-Enroll yourself in the Course.



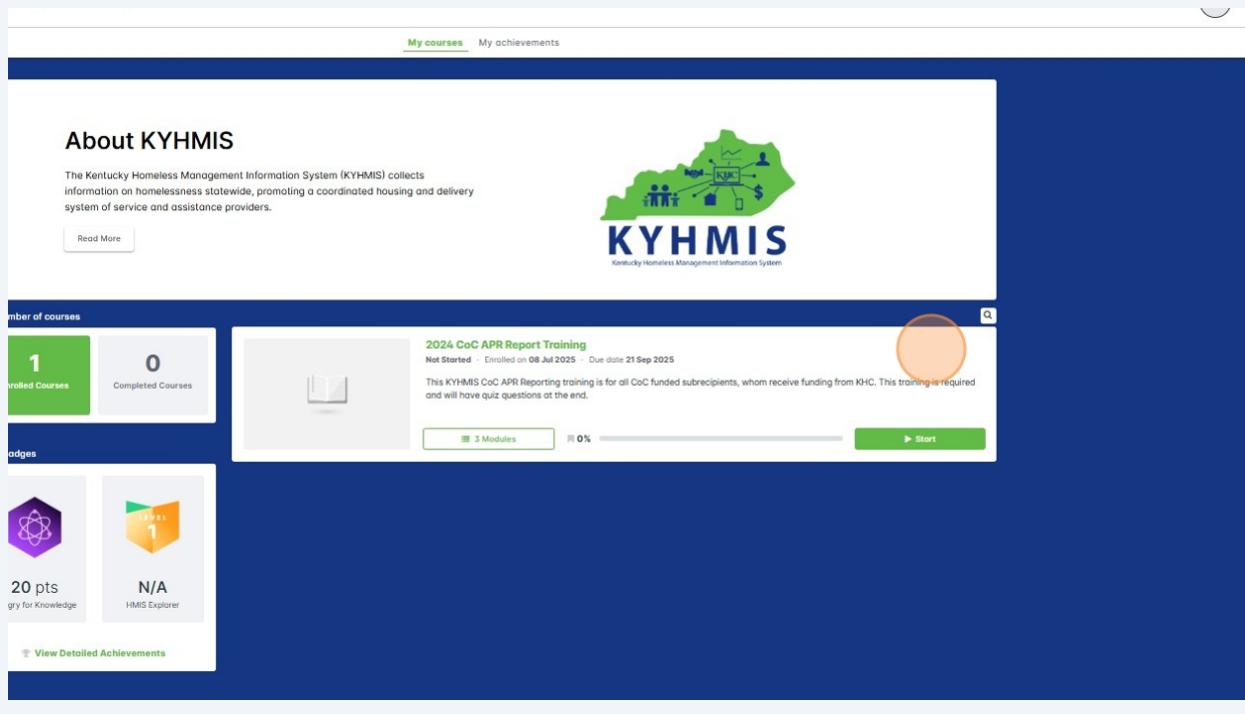
7

You will see this Confirmation Prompt- Click "Yes".



8

Now the Course will be in your Dashboard!



The screenshot shows the KYHMIS dashboard with the following elements:

- My courses** tab is selected.
- About KYHMIS** section: Describes the system as collecting information on homelessness statewide, promoting a coordinated housing and delivery system of service and assistance providers. Includes a "Read More" button and the KYHMIS logo.
- Number of courses** section: Shows 1 Enrolled Courses and 0 Completed Courses.
- Achievements** section: Shows 20 pts for Knowledge and N/A for HMIS Explorer.
- 2024 CoC APR Report Training** course card: Status: Not Started. Enrolled on 08 Jul 2025. Due date 21 Sep 2025. Description: This KYHMIS CoC APR Reporting training is for all CoC funded subrecipients, whom receive funding from KHC. This training is required and will have quiz questions at the end. Progress: 0% completed. Buttons: Start.