



SHPO: Historical Properties Process

Process for SHPO Review

1. Community Action Agencies (CAAs) pull property from waiting list.
2. Determine the age of property.
 - a. CAAs may use PVAs to determine an approximate age. However, the PVA dates are just a rough estimate. Follow-up with homeowner to confirm if the PVA is correct.
 - b. Interview homeowner to determine what age of the property and the history of the property. Sample questions – Who built it? Was it a grandfather or a father? Has it had renovations? Has it had additions? If so, when were they built?
 - c. If the age of property cannot be determined by these methods, take a few pictures of the property and send them to wxadmin@kyhousing.org. SHPO will help determine the age for us.
3. Do energy audit on property.
4. If property is over 50 years old, submit the following to KHC. At wxadmin@kyhousing.org.
 - a. Brief description of the history of the property
 - b. Energy audit -and detailed work scope with highlights on how measures will be installed. (For example, if installing insulation, will you blow it? If installing CO detectors/smoke alarms, are the walls plaster or drywall?)
 - c. Maps – include an aerial map with a latitude/longitude map
 - d. Labeled photos of work proposed.
 - e. Description of ground disturbance, if any
5. Approvals will take up to 30 days to return.

Revised Kentucky Housing Corporation Section 106 Project Review Form, to be completed for all properties. Under the current agreement the mobile home exemption no longer applies, this must be completed regardless of the type of structure. This updated form will be uploaded to the website.

Section 106 Project Review Form (REV 8/2020)



SECTION 1: CONTACT INFORMATION	
CAA Agency Name	Job #
CAA Agency Contact	
CAA Telephone	CAA E-Mail
Project Address (Street, City, State, Zip)	

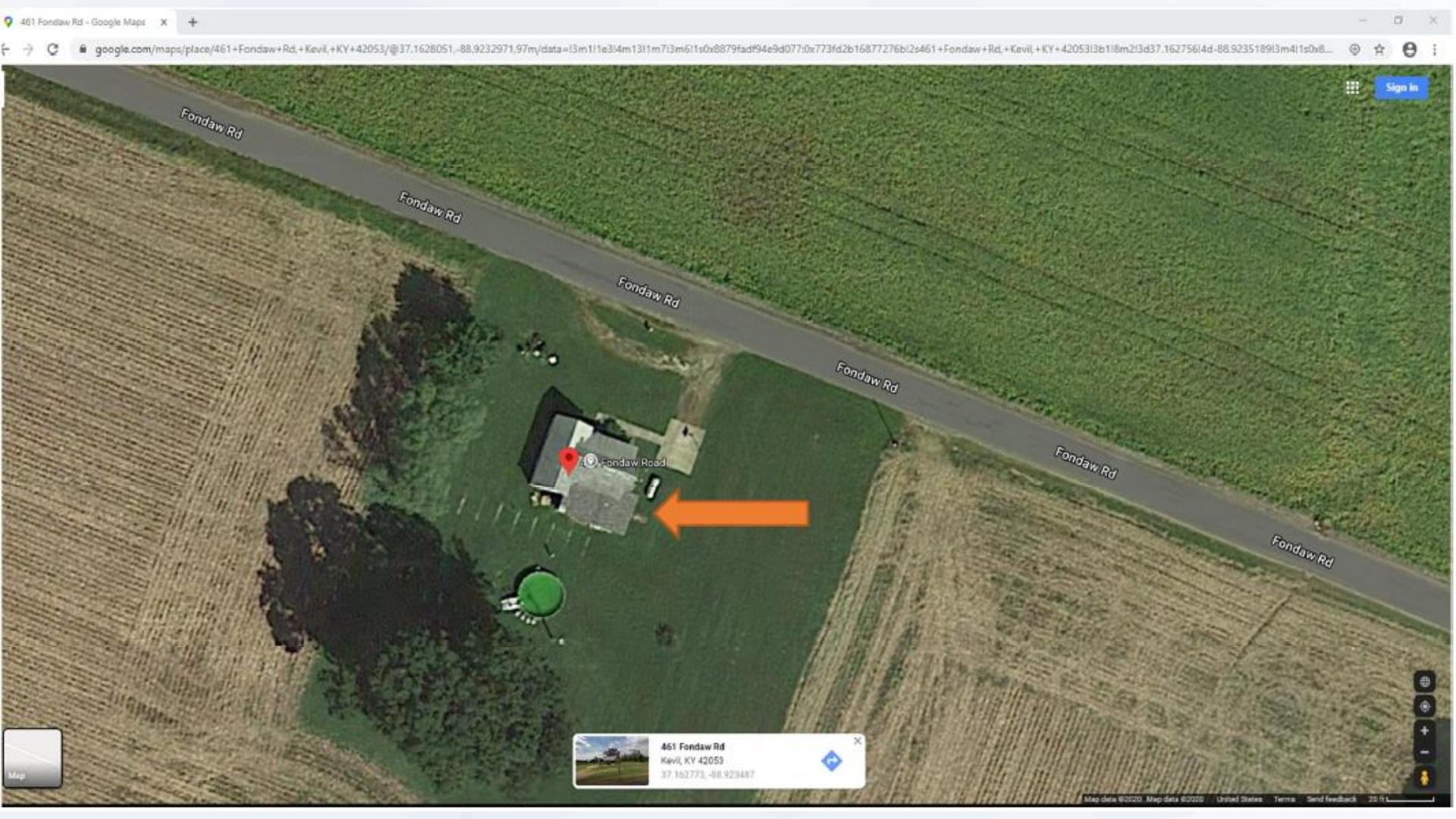
SECTION 2: PROPERTY INFORMATION	
1. Is there anything over 50 years of age in or visible from the project location?	<input type="radio"/> YES <input type="radio"/> NO
<i>If you answered NO to #1, the project is "Exempt" - proceed to Section 4: Determination. If you answered YES to #1, please proceed with questions #2 & #3.</i>	
2. Are any buildings or structures over 50 years old?	<input type="radio"/> YES <input type="radio"/> NO
3. Is project located in or adjacent to a historic district?	<input type="radio"/> YES <input type="radio"/> NO
<i>If you answered YES to Section 2: Property Information question #1, then follow guidance in KHC PN 2020-02 Historical Properties Process dated July 28, 2020. If you answered YES to questions 2 or 3, proceed to Section 3.</i>	

SECTION 3: PROJECT DESCRIPTION: Are the proposed project activities (REGARDLESS OF FUNDING SOURCE) limited to:	
<input type="checkbox"/> Interior Work: Electrical, plumbing or mechanical repairs, replacements, or installations limited to interior spaces; interior weatherization or energy conservation activities including insulating attics, floors, and walls.	<input type="checkbox"/> Foundations: Underpinning and ventilating crawl spaces if materials are set at least 2 inches behind the outer face of piers or foundations on the front facade; installing foundation vents, if painted or finished to match the existing foundation material.
<input type="checkbox"/> Roof Work: Replacing asphalt roof shingles or other composite materials; installation of jacks/vents or flues if not located on a primary roof elevation or visible from the public right-of-way; repairing or replacing gutter system to match existing.	<input type="checkbox"/> Site Work: Repair or replacement of existing site features like wheelchair ramps, driveways, parking areas, and walkways, sewer lines, water lines, and drain connections in a manner that does not disturb historic exterior building or landscape materials or features.
<input type="checkbox"/> Exterior/Doors/Windows: Painting exterior surfaces in a matching or complementary color; repairing or replacing missing or damaged glass panes, caulking, weather-stripping, and installing thresholds and storm windows or doors in a manner that does not harm or obscure historic windows or trim; replacement of HVAC units where exterior components are similar in size or smaller compared to existing components, and located in the same place as existing units; installing insulated exterior replacement doors where the openings are not altered and they cannot be viewed from the public right-of-way.	<input type="checkbox"/> Projects completed by qualified contractors in accordance with the Secretary of the Interior's Standards for the Treatment of Historic Properties (Standards) and in accordance with Appropriate National Park Service Preservation Briefs, limited to the following activities: Power-washing exterior masonry; repairing masonry, including repointing, and rebuilding chimneys and installing chimney flue liners; replacing roofing to closely match the historic materials and form or with materials that restore the documented original feature in a manner that does not alter the roofline; conducting Lead-based Paint Abatement or "Management in Place" activities.

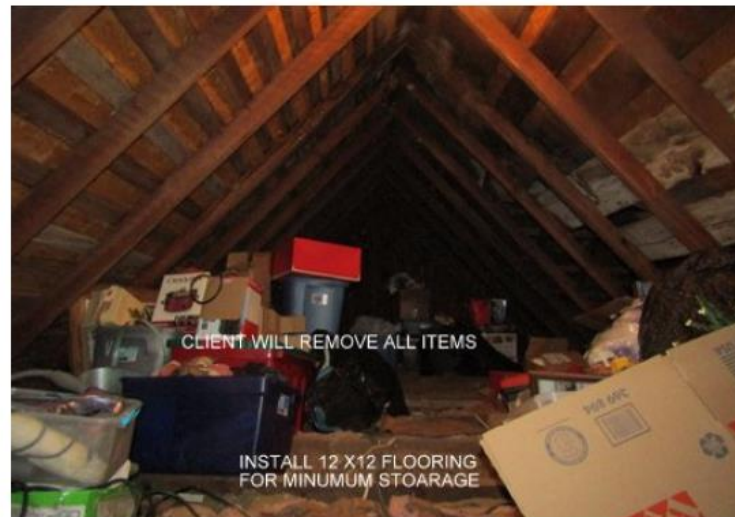
SECTION 4: DETERMINATION	
If the property is less than 50 years of age and nothing 50 years of age is visible from the site, you may proceed further with no consideration of the Section 106 Process. I hereby certify, to the best of my knowledge, that the answers to the above are true and correct.	
Weatherization Agency Evaluator Signature	Date
<i>If the age of the property cannot be determined from normal means, contact Kentucky Housing Corporation at wxadmin@kyhousing.org.</i>	

The work scope for [REDACTED] will include the following items:

- (1) Air seal and insulate attic to R-49
- (2) Install LED light bulbs.
- (3) Insulate water lines at water heater.
- (4) Air sealing to include weather-stripping of exterior door, caulking of window trim, caulking of baseboards, and building an airtight insulated box over pull-down stairs to attic.
- (5) Smoke detectors and carbon monoxide detectors will be installed.
- (6) Pressure relief piping will be installed to code from electric water heater.
- (7) Sediment trap will be installed at secondary ventless gas logs.
- (8) Removal of ventless wall heater that is producing high CO.
- (9) Installation of a high efficiency ductless mini-split heat and air unit.
- (10) Install a bathroom exhaust fan that will be vented through the roof on the back side of the house.

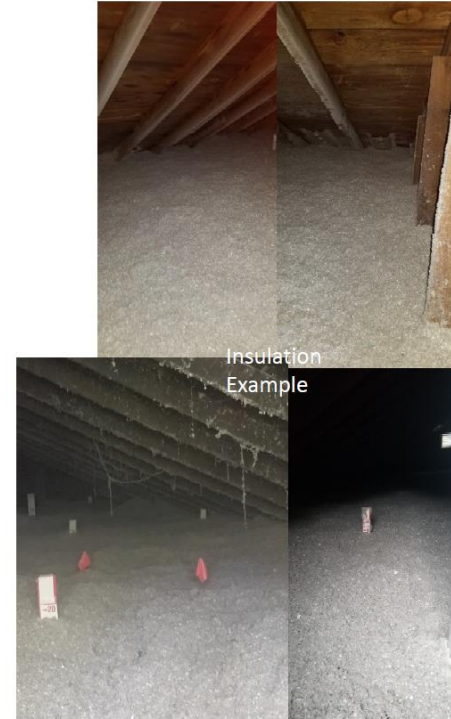
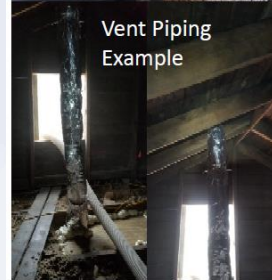
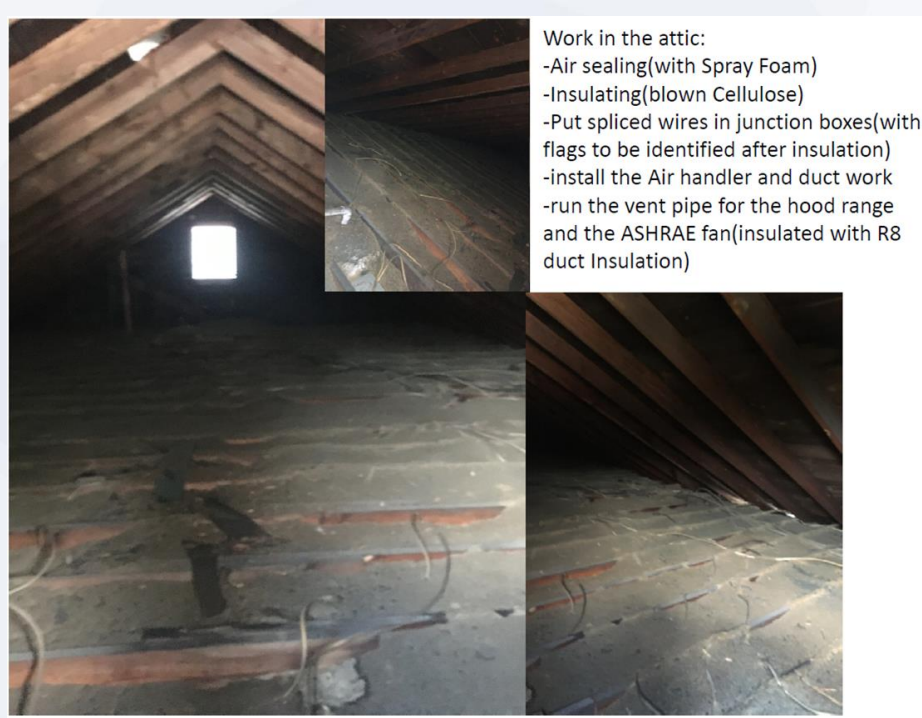






Work in the attic:

- Air sealing(with Spray Foam)
- Insulating(blow Cellulose)
- Put spliced wires in junction boxes(with flags to be identified after insulation)
- install the Air handler and duct work
- run the vent pipe for the hood range and the ASHRAE fan(insulated with R8 duct Insulation)





Photos of work to be performed on DWH, along with some example pictures of typical work performed.

Correctly install pipe insulation and wrap the water heater with insulation



Water heater is located in an interior closet



Water heater example

The back door need is leaking air into the house. To fix this we will install Nail on weathering strip to the inside of the door frame.

