



Department of Design and Construction Review
1231 Louisville Road, Frankfort, Kentucky 40601-6191

Verification of Department of Design and Construction Review

Project Name	Address	City	St.	Zip

Description of Change Order:

Describe plans, specifications, cost-breakdown, and / or supporting documents that help justify the change order that is attached:

Date received by KHC Construction Specialist: _____

Change Order was approved and considered betterment and/or a necessity for the project.

Change Order was not approved for the following reason/s:

 KHC Construction Specialist

 Date of review: MM/DD/20XX

In order to obtain approval on any change order this document shall be completed and submitted with each Change Order Form AIA Document G 701 and shall bear one of the signatures below in order to be approved.

 John Cora, Assistant Director Design and Construction Review
 David Johnson, Manager Construction Review/Analyst

 Date of review: MM/DD/20XX