FEMA Public Assistance Grant Program
Guidance for Non-Profit Agencies

Background

In response to the COVID19 Pandemic, Kentucky Governor Andy Beshear declared a state of emergency on March 6, 2020. President Trump declared a national emergency under Section 501(b) of the Stafford Act on March 13 and on March 28 declared that a "major disaster" exists in the Commonwealth of Kentucky. The President's action makes Federal funding available to Commonwealth, eligible local governments, and certain private nonprofit organizations for emergency protective measures, including direct federal assistance, for all areas in the Commonwealth of Kentucky impacted by COVID-19.

National disaster designation makes non-profits eligible to seek FEMA Public Assistance (PA)

As a result of these declarations, the Commonwealth of Kentucky, local government entities, and certain private non-profit (PNP) organizations are now eligible to apply for the FEMA Public Assistance Grant Program (PA) as a result. Specifically, funding for PA Category B (emergency protective measures) can be provided on a reimbursement basis for all areas in Kentucky impacted by COVID-19. This funding can reimburse expenses related to COVID-19 response incurred since January 20, 2020 and continuing until the end of the emergency. PA requests will be reimbursed at 75% from federal funds, 13% from state funds, and 12% from the local government or non-profit applicant.

How to get started on a FEMA Request for Public Assistance

1. Non-profit social services providers can apply for PA funding by completing the [FEMA Request for Public Assistance (RPA) Form 90-49](#) and submitting it to both their County Emergency Manager ([click here for a list of Emergency Managers by county](#)) and Kentucky Emergency Management (KyEM) via email at pa.help@ky-em.org.
2. **To be eligible for FEMA PA funding, applicants must submit the RPA form by April 12, 2020. Even if you haven't expended COVID-19 related costs yet, we encourage you to submit an RPA!**
3. Once the RPA is approved, the applicant <u>must</u> participate in mandatory briefings to ensure funding. Applicants will be notified about briefing schedules by KyEM.
4. Agencies seeking funding must be able to track and document expenses related to COVID-19 response in order to be reimbursed. Be sure that you track expenses incurred since the start of COVID Crisis on January 20.

WHAT CAN PA CATEGORY B MONEY BE USED FOR?

Entities can use PA funds for eligible emergency protective measures taken to respond to the COVID-19 emergency. Categories relevant to Kentucky social services agencies could include:

1. Evacuation and sheltering, including that provided by another state government.
   A. For congregate sheltering, FEMA can pay for:

   - Facility lease or rent, including space for food preparation. This can include leasing additional space to provide social distancing in shelters or segregated shelter space for persons requiring isolation.
   - Utilities
   - Minor work to gain ADA compliance
   - Medical staff
   - Personal assistance service staff
   - Custodial & facilities staff
   - Food
   - Durable medical equipment
   - Consumable medical supplies
   - Baby food/formula
   - Personal hygiene kits
   - Emergency & immediate life stabilizing care
   - Triage, medically necessary tests
   - Care for evacuees with chronic conditions
   - Administering vaccines
   - Medical waste disposal
   - Mental health care
   - Costs paid to the Red Cross or other NGOs

Compiled by Kentucky Housing Corporation on April 2, 2020

  B. FEMA will pay for emergency sheltering in non-congregate environments such as hotels, motels and dorms only if congregate sheltering is unavailable.
   ▪ These funds can support costs for temporary isolation housing if a person in congregate shelter must be segregated and congregate space is unavailable.

2. Transporting and pre-positioning equipment and other resources for response
3. Supplies and commodities
4. Medical care and transport
5. Childcare
6. Security, such as barricades, fencing, or law enforcement
7. Use or lease of temporary generators for facilities that provide essential community services
8. Dissemination of information to the public to provide warnings and guidance about health and safety hazards using various strategies, such as flyers, public service announcements, or newspaper campaigns
9. Temporary relocation of Essential Community Services
  A. Certain essential community services are eligible to be relocated provided the PNP owns and operates the facility in which the services are provided. Homeless shelters are included in this list. FEMA has stated that the capacity of the temporary facility must not exceed the pre-disaster capacity of the facility that housed the displaced services. *NOTE: This means that shelters are not likely able to utilize this to move to larger spaces.*

NOTE: Non-profit agencies are not eligible for FEMA Public Assistance operating support, only government entities, but non-profit entities may be eligible for reimbursement for labor and equipment costs related to eligible activities listed above.

WHAT SOCIAL SERVICES PROVIDERS ARE ELIGIBLE?

Non-profit social services applicants must be documented as non-profit by the IRS and own or operate a facility that provides "Eligible Critical Services" (educational facilities, utilities, or medical care) or "Eligible Non-Critical, Essential Social Type Services," which include:

1. Art, educational, and community group programming
2. Alcohol, drug treatment, and rehab services
3. Assisted living, custodial care, childcare, or day care for adults living with disabilities or access and functional needs
4. Food assistance, health and safety services
5. Homeless Shelters, low-income housing (but not public housing), residential and other services for victims of domestic violence, residential services for individuals with disabilities
6. Zoos and some museums
7. Performing Art Centers
8. Senior Citizen Centers
9. Public broadcasting that distributes the emergency alert system

**For questions regarding FEMA Public Assistance Requests,
please contact Kentucky Emergency Management at <ins>pa.help@ky-em.org</ins>.**