

HOPWA Financial (Tool) Quarterly Reporting Due Dates

	Q1	Q2	Q3	Q4
CAPER Tool	Jan. 1 - Mar. 31	April 1 - June 30	July 1 - Sept 30	Oct. 1 - Dec. 31
APR Tool	Dec 11-March 31	April 1-June 30	July 1-Sept 30	Oct 1-Dec 10
Due Date	Friday, April 14, 2023	Friday, July 14th, 2023	Friday, October 13th, 2023	Friday, Jan. 12th 2024

All Balance of State HOPWA providers receiving funds for **HOPWA Formula** and **HOPWA Competitive** grants, must complete the **HOPWA Financial Report Tool** on a quarterly basis, as shown in the Due Date schedule above.

If you receive funding for both HOPWA Formula and HOPWA Competitive, you are expected to submit the HOPWA Financial Report Tool for both.

The HOPWA-C-APR Financials Report Tool will be used to aid in reporting on Competitive funds for the APR (Annual Progress Report) to HUD.

The HOPWA-F-CAPER Financials Report Tool will be used to aid in reporting on Formula funds for the CAPER (Consolidated Annual Performance Evaluation Report) to HUD. *(To distinguish between the Formula (F) and the Competitive (C) each tool will have a C and F out from it as shown below.)*

- HOPWA-C-**APR** Financials Report Tool: follow this [link](#)
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- HOPWA-F- **CAPER** Financials Report Tool: follow this [link](#)

Questions

If you have any questions, please direct them to KYHMISReporting@kyhousing.org or smorris@kyhousing.org

Submission

Submit to **ALL** the following emails listed below by the due date listed above:

- KYHMISReporting@kyhousing.org
- smorris@kyhousing.org
- msinger@kyhousing.org
- tjohnson@kyhousing.org

A training for the New Consolidated HOPWA APR/CAPER Report Excel Workbook will be coming soon!