

Kentucky Housing Corporation Direct Deposit Sign-up Form

Dear Kentucky Housing Corporation (KHC) Vendor:

We value the important relationship with our vendors and strive to ensure timely and accurate payments of invoices. To that end, we would like to encourage you to sign up for the direct deposit service offered by KHC. This service provides quicker deposit of your payments from KHC, as well as reduced risk of lost checks. To receive your payments from KHC by a direct deposit rather than a traditional check, please complete the information below.

When returning this form, please include a voided check, a copy of a cancelled check or other supporting documentation verifying the account information below. KHC cannot process the sign up form without this documentation.

Vendor or Recipient Name: _____

Address: _____

Telephone number: _____

E-mail address: _____

Name of Financial Institution: _____

Financial Institution Routing Number: _____

Type of Account (Circle One): Checking Savings

Account Number: _____

Signature, Title & Date: _____

To ensure proper credit to KHC's account, a remittance advice, which includes details about the direct deposit, will be mailed to the address provided above.

Please return this form, along with the voided check or check copy, to Kentucky Housing Corporation, Attention: Accounting-EFT, 1231 Louisville Road, Frankfort, KY 40601. The form may be faxed to (502) 564-5708, to the attention of Christina Keyes, or emailed to ckeyes@kyhousing.org. If you have any questions, contact Melissa Shelton at (502) 564-7630, ext. 335 or Christina Keyes at ext. 500.